



**Deming Certification Services Pvt Ltd**  
Studio 107,  
Mehta Chambers, Navghar, Station Rd,  
Vasai (W), Thane (Mumbai)  
Telefax: +91 0250-2341170  
Mob: +91 8369083940  
+ 91 9322728183  
[sales@demingcert.com](mailto:sales@demingcert.com)

Ref DCS /CO/ADM/2023-24/00

*PRESENTS*  
Dtd: 09/010/2023

[www.demingcert.com](http://www.demingcert.com)

**CLASSROOM & DISTANCE LEARNING COURSE**  
**INSPECTION & CERTIFICATION SERVICES**  
**2 day internal auditor training**

As is widely known, Deming Certification Services Pvt Ltd is conducting various technical courses inviting interested personnel/technocrats for enhancing & fine-tuning of the skill.

Deming Certification Services Pvt Ltd organizing Internal Auditor Classroom & online Training course for **INSPECTION & CERTIFICATION SERVICES 2 day internal auditor training**.

**a) INTRODUCTION ON INSPECTION & CERTIFICATION SERVICES**

The Standards Published By Iso Undergo Changes Periodically, To Reflect The Best-Suited Practices Over The Changing Times. Iso Series Of Standards For A Business Unit To Successfully Set Up An **INSPECTION & CERTIFICATION SERVICES 2 day internal auditor training** Or Get Maximum Benefits From An Established Management System, Auditors Within The Organization Have To Be Trained To Assess The System Against For **INSPECTION & CERTIFICATION SERVICES 2 day internal auditor training** Requirements. They Must Also Be Able To Assess Their Suppliers Required Management System To Support Own Quality Initiative. To Increase Professionalism, Quality Auditors Also Seek Formal Registration With The UKJAS (UK) One Of The Prerequisites For Such Registration Requires The Quality Auditors And Practitioners To Successfully Complete An UKJAS (UK) Approved Auditor Training.

**b) OBJECTIVE OF THE COURSE ON INSPECTION & CERTIFICATION SERVICES**

The objective of the course is to illustrate the importance of the Internal Auditors role, skills and competency in bearing the ultimate responsibility for the effective performance of the audit team. A practical and intensive course for Training quality professionals to External, Internal and manage third and second party audits of an for **INSPECTION & CERTIFICATION SERVICES 2 day internal auditor training**



Course Describes How To Plan And Perform An Audit, Report Findings, Conduct Opening And Closing Meetings And Establish Follow-Up Action. You Will Understand By The End Of The Course How Regular Auditing By An Audit Team Directed By A Competent Internal Auditor Is The Foundation Of An Effective For **INSPECTION & CERTIFICATION SERVICES 2 day internal auditor training**. On Completion Of The Course You Will Have The Necessary Skills And The Experience To Internal Audit And Manage Your Own Audits. The Learning Process Will Include A Series Of Tutorials, Exercises, Culminating In Both Practical And Written Examination. Delegates Will Be Supplied With A Bound Set Of Comprehensive Course Notes.

c) **COURSE CONTENTS:**

- Introduction For **INSPECTION & CERTIFICATION SERVICES 2 day internal auditor training** Vocabulary & understanding definitions
- Introduction to For **INSPECTION & CERTIFICATION SERVICES 2 day internal auditor training** Management System Requirements
- Need for Internal Quality Audits
- Auditing Techniques
- Conducting Internal Quality Audits
- Course Examination

## **DAY 1: INTRODUCTION TO INSPECTION & CERTIFICATION STANDARDS AND AUDIT PLANNING**

### **Session 1: Overview of Inspection and Certification Services**

- Understanding the roles and responsibilities of inspection and certification bodies
- Key concepts and principles of inspection and certification services
- Importance of compliance with national and international standards

### **Session 2: Relevant Standards for Inspection and Certification**

- Introduction to relevant standards (e.g., ISO/IEC 17020, ISO/IEC 17021, ISO/IEC 17065)
- Understanding the requirements of each standard and their application in the inspection and certification process
- Discussion on accreditation bodies and their role in maintaining standards

### **Session 3: The Role of Internal Audits in Inspection & Certification**

- Purpose and benefits of internal audits for inspection and certification services
- Roles and responsibilities of internal auditors in this context
- Overview of the audit lifecycle: planning, execution, reporting, and follow-up

### **Session 4: Audit Planning for Inspection & Certification Services**

- Defining the audit scope, objectives, and criteria based on applicable standards
- Developing an internal audit plan and checklist specific to inspection and certification services
- Identifying key processes and areas of focus for the audit

### **Workshop: Creating an Audit Plan**

- Hands-on exercise to develop an internal audit plan for an inspection and certification service
- Organizing necessary resources and documentation for the audit

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## **DAY 2: AUDIT EXECUTION, REPORTING, AND CONTINUOUS IMPROVEMENT**

### **Session 1: Conducting the Internal Audit**

- Techniques for effective evidence collection: Interviews, observations, and document reviews
- Evaluating compliance with inspection and certification requirements
- Identifying strengths, weaknesses, and nonconformities within the inspection and certification processes

### **Session 2: Documenting and Classifying Audit Findings**

- Types of audit findings: Major and minor nonconformities, observations
- Proper documentation of findings, including the collection of evidence and references
- Communicating findings effectively to relevant stakeholders and management

### **Session 3: Audit Reporting and Corrective Action Process**

- Preparing a structured audit report: Findings, conclusions, and recommendations
- Developing corrective and preventive action plans for identified nonconformities
- Follow-up processes to ensure the implementation and effectiveness of corrective actions

#### **Session 4: Promoting Continuous Improvement in Inspection & Certification Services**

- Strategies for fostering a culture of quality and continuous improvement in inspection and certification practices
- Preparing for external audits and ensuring readiness for accreditation
- Utilizing audit results to drive improvements in inspection and certification processes

#### **Mock Audit Exercise and Final Q&A**

- Practical mock audit exercise related to inspection and certification services
- Open Q&A session to clarify concepts and discuss best practices in auditing inspection and certification processes

For detail of contents refer our website at [www.Demingcert.com](http://www.Demingcert.com)

#### **d) WHO SHOULD ATTEND:**

- 1) All Employees Whose Work Responsibility Directly Affects For **INSPECTION & CERTIFICATION SERVICES 2 day internal auditor training** Those Individuals Willing To Take Up External Auditing As A Future Profession By Becoming An Independent Auditor.
- 2) Those Who Intend To Enroll Themselves To UKJAS (UK & IND) Registration Schemes Of For **INSPECTION & CERTIFICATION SERVICES 2 day internal auditor training**
- 3) Management Representatives Responsible For Effective Implementation And Execution Of **INSPECTION & CERTIFICATION SERVICES 2 day internal auditor training**

#### **e) FACILITIES:**

All facility for delegates covering lecture hall, tea and lunch will be arranged by Client or if you are attending the course at Deming Certification Services. Deming Certification institute will arrange the above facility.

#### **f) COURSE DETAILS:**

Detail program of every days Training course will be sent / given on the first day to the delegates on registration.

#### **g) DURATION:**

**INSPECTION & CERTIFICATION SERVICES 2 day internal auditor training**  
[Timings: 10.00 am to 6.00 pm]

#### **FEES:**

**INSPECTION & CERTIFICATION SERVICES**  
**2 day internal auditor training Is Rs 8,500 +18%GST**

Payment should be made by Cheque / DD in favor of **“Deming Certification Services Pvt Ltd, Mumbai”**

**BANKERS DETILS FOR EFT/ECS/RTGS/NEFT PAYMENT**

| <b>Sr. No.</b> | <b>Name</b>                  | <b>Details</b>  |
|----------------|------------------------------|---|
| 1.             | <b>Name of Beneficiary</b>   | <b>DEMING CERTIFICATION SERVICES<br/>PVT LTD</b>                    |
| 2.             | <b>Name of Bank</b>          | <b>Indian Overseas Bank</b>   |
| 3.             | <b>Bank Branch</b>           | <b>Vasai Diwanman Branch, Vishal Nagar<br/>VASAI(W)-401202</b>      |
| 4.             | <b>Bank Branch Code</b>      | <b>0001295</b>  |
| 5.             | <b>Account No</b>            | <b>129502000000889</b>  |
| 6.             | <b>RTGS/NEFT / IFSC Code</b> | <b>IOBA 0001295</b>   |
| 7.             | <b>Account Type</b>          | <b>CURRENT</b>  |
| 8.             | <b>MICR code</b>             | <b>400086009</b>  |
| 9.             | <b>SWIFT code</b>            | <b>IOBAINBB089</b>  |
| 10.            | <b>Email Id</b>              | <a href="mailto:info@demingcert.com"><b>info@demingcert.com</b></a> |
| 11.            | <b>PAN No.</b>               | <b>AVZPS7816G</b>   |
| 12.            | <b>GST No.</b>               | <b>27AVZPS7816G1ZN</b>  |

We hereby declare that the particulars given above are correct and complete.  
Thanking You

## Step for Admission:

1. Select the course, you want.
2. Choose Classroom/Distance Learning
3. Pay the fees by ECS/RTGS/NEFT to our Indian Overseas Bank
4. Send transaction ID/Deposit Slip along with duly filled Registration form
5. Get Confirmation of your admission by email. Admission is based on first cum first serve basis.
6. Currently Classroom Training is only available at Mumbai and your office premises/factory, if there are more than 4 participants in the same city/factory. For outside student, Guest house facility is available of Rs 300/per day in Mumbai depends on seat availability; otherwise all ranges of hotels are available near to our institute.
7. Other cities student, who doesn't want to come Mumbai, can opt for Distance Learning Mode. Syllabus is the same. You will be given course material by email and we will recommend some books, which you can buy. Three month time will be allowed to study the course material and for any doubts and faculty interaction can be done one to one on  
Skype is: Deming Certification and whatsapp video call on +91 7979801035 on Sunday between 5.00 to 8 pm. If you want Training online we can share presentation on [www.googlemeet.com](http://www.googlemeet.com) with live presentation. You can attend from any cities around the world.

- h) **VENUE:**  
Client Office  
Or  
Deming Certification Services Pvt Ltd  
107/108, Mehta Chambers, Station Road  
Vasai (W), Thane (Mumbai)-401202  
Email: [info@demingcert.com](mailto:info@demingcert.com)  
Tel: +91 8369083940/+91 9322728183

i) **NOMINATIONS:**

You may send in your nominations to the course co-coordinator, Deming Certification Services Pvt .Ltd, on the Registration form at the following address along with the fees.

**Ranjeet Prasad**

+91 8369083940

107/108, Mehta Chambers, Station Road

Vasai (W), Thane (Mumbai)-401202

Email: [info@demingcert.com](mailto:info@demingcert.com)

Tel: +91 0250-2341170

[www.demingcert.com](http://www.demingcert.com)

Fees once paid will not be refunded, however it could be adjusted against the next course for the same financial year.

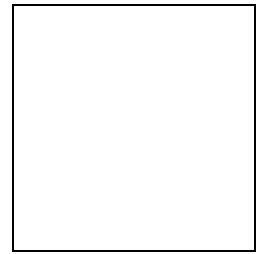
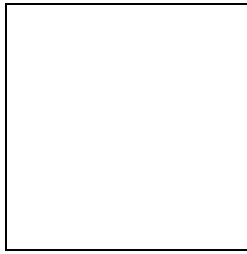
Please send your nomination of the delegated immediately as limited seats are available. Seats are filled on first cum first serve basis.

j) **TERMS & CONDITIONS:**

- I. Deming Certification Services Pvt Ltd general terms and conditions will be applicable for qualification of personnel.
- II. Minimum candidates per batch should be 04 Number and Maximum should be 25 per batch. **10% discount will be offered for** 04 Number and Maximum should be 25 per batch
- III. Delegate Fees shall be send in advance through cheque / DD in favor of **“Deming Certification Services Pvt Ltd”** payable at Mumbai.
- IV. Deming Certification Services Pvt Ltd will charge Service tax as applicable.
- V. Travel & Subsistence by 3<sup>rd</sup> AC train or economy class airfare will be charged for faculties on actual to be borne by client in case of course will be conducted in-house at client premises.



**REGISTRATION FORM**



**PERSONAL DATA**

Name in Full: \_\_\_\_\_ (In  
Capital Only) Surname Name Father's/Spouse's Name

Name of the Firm & Address.....  
.....

Phone No: (With STD Code): ..... Sex: .....

Mobile No: ..... E-mail:

Date of Birth: ..... Qualification: .....

Training Course:

Place: \_\_\_\_\_ (Signature)

Date: \_\_\_\_\_ Name: .....

PAYMENT MADE BY: Cheque No / Demand Draft No..... Date .....

Drawn on Bank:

Cheque / Demand Draft Should be drawn in favor of **Deming Certification Services Pvt Ltd** payable at Mumbai, Maharashtra, India.

Note : Fees once paid will not be refunded, however this will be carried forward for the next course during the same financial year

**Deming Certification Services Pvt Ltd**, 107 Mehta Chambers, Station Road, Vasai (W) Mumbai-401 202, Tel : +91 0250- 2341170 Ext. 206 Email: [info@demingcert.com](mailto:info@demingcert.com)

Other Offices : New Delhi, Ludhiana, Baroda, Jaipur, Udaipur, Ahmedabad, Nasik, Pune, Indore, Nagpur, Daman, Kolhapur, Bangalore, Belgaum, Hyderabad, Chennai, Kolkata.