



Deming Certification Services Pvt Ltd
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Ref DCS /CO/ADM/2023-24/00

PRESENTS
Dtd: 09/010/2023

www.demingcert.com

CLASSROOM & DISTANCE LEARNING COURSE BS 16001 SERVICES 2 day internal auditor Training

As is widely known, Deming Certification Services Pvt Ltd is conducting various technical courses inviting interested personnel/technocrats for enhancing & fine-tuning of the skill.

Deming Certification Services Pvt Ltd organizing Internal Auditor Classroom & online Training course for **BS 16001 SERVICES 2 day internal auditor Training**

a) ISO INTRODUCTION

The Standards Published By Iso Undergo Changes Periodically, To Reflect The Best-Suited Practices Over The Changing Times. Iso Series of Standards For A Business Unit To Successfully Set Up An **BS 16001 SERVICES 2 day internal auditor TRAINING**

Or Get Maximum Benefits From An Established Management System, Auditors Within The Organization Have To Be Trained To Assess The System Against For **BS 16001 SERVICES 2 day internal auditor TRAINING** Requirements. They Must Also Be Able To Assess Their Suppliers Required Management System To Support Own Quality Initiative. To Increase Professionalism, Quality Auditors Also Seek Formal Registration With The UKJAS (Uk) One Of The Prerequisites For Such Registration Requires The Quality Auditors And Practitioners To Successfully Complete An UKJAS (Uk) Approved Auditor Training.

b) OBJECTIVE OF THE COURSE:

The objective of the course is to illustrate the importance of the Internal Auditors role, skills and competency in bearing the ultimate responsibility for the effective performance of the audit team. A practical and intensive course for training quality professionals to External, Internal and manage third and second party audits of an for **BS 16001 SERVICES 2 day internal auditor TRAINING**



Course Describes How To Plan And Perform An Audit, Report Findings, Conduct Opening And Closing Meetings And Establish Follow-Up Action. You Will Understand By The End Of The Course How Regular Auditing By An Audit Team Directed By A Competent Internal Auditor Is The Foundation Of An Effective For **BS 16001 SERVICES 2 day internal auditor TRAINING** . On Completion Of The Course You Will Have The Necessary Skills And The Experience To Internal Audit And Manage Your Own Audits. The Learning Process Will Include A Series Of Tutorials, Exercises, Culminating In Both Practical And Written Examination. Delegates Will Be Supplied With A Bound Set Of Comprehensive Course Notes.

c) COURSE CONTENTS:

- Introduction For **BS 16001 SERVICES 2 day internal auditor TRAINING** Vocabulary & understanding definitions
- Introduction to For **BS 16001 SERVICES 2 day internal auditor TRAINING** Management System Requirements
- Need for Internal Quality Audits
- Auditing Techniques
- Conducting Internal Quality Audits
- Course Examination

Day 1: Understanding BS 16001 and Energy Management Basics

- 1. Introduction to BS 16001 and Energy Management**
 - Overview of BS 16001 Energy Management System (EnMS) standards
 - Importance of energy management in sustainability and operational efficiency
 - Benefits of implementing BS 16001 for organizations
 - 2. BS 16001 Standard Requirements**
 - Key components and clauses of BS 16001
 - Understanding the structure: energy policy, planning, implementation, performance evaluation, and improvement
 - Alignment with other management systems (ISO 14001, ISO 50001)
 - 3. Energy Policy and Planning**
 - Developing and implementing an effective energy policy
 - Setting energy objectives, targets, and performance indicators
 - Energy planning: energy review, baseline setting, and identifying significant energy uses (SEUs)
 - 4. Energy Performance Indicators and Operational Controls**
 - Defining and tracking Energy Performance Indicators (EnPIs)
 - Establishing operational controls to manage energy consumption
 - Energy-saving opportunities in operations, maintenance, and design
 - 5. Preparing for Internal Energy Audits**
 - Purpose and principles of internal audits for BS 16001
 - Audit planning and defining the scope, objectives, and criteria
 - Developing audit checklists based on BS 16001 requirements
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Day 2: Conducting Internal Audits and Reporting

1. **Conducting the BS 16001 Internal Audit**
 - Step-by-step audit process: planning, opening meeting, audit execution, and closing meeting
 - Practical approach for on-site energy audits: document review, inspections, and data analysis
 - Techniques for interviewing personnel and identifying non-conformities
 2. **Evaluating Compliance with BS 16001 Requirements**
 - Assessing compliance for energy policy, objectives, and SEUs
 - Evaluating monitoring, measurement, and verification processes
 - Reviewing records of energy-related operational controls and employee training
 3. **Non-conformance Identification and Corrective Action**
 - Classifying non-conformances: major, minor, and opportunities for improvement
 - Planning and documenting corrective and preventive actions (CAPA)
 - Root cause analysis for effective corrective action planning
 4. **Audit Report Writing and Documentation**
 - Best practices for compiling audit findings and writing audit reports
 - Preparing clear, actionable recommendations and follow-up plans
 - Communicating audit results to management and relevant teams
 5. **Practical Exercises and Case Studies**
 - Hands-on exercises: mock audit and group discussions
 - Case studies for energy management challenges and solutions in various industries
 - Practicing report writing and corrective action planning with sample scenarios
 6. **Review and Q&A Session**
 - Recap of BS 16001 core elements and audit techniques
 - Open Q&A for clarification and further discussion
 - Participant feedback and course evaluation
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For detail of contents refer our website at www.Demingcert.com

d) WHO SHOULD ATTEND:

- 1) All Employees Whose Work Responsibility Directly Affects For **BS 16001 SERVICES 2 day internal auditor TRAINING** .
- 2) Those Individuals Willing To Take Up External Auditing As A Future Profession By Becoming An Independent Auditor.
- 3) Those Who Intend To Enroll Themselves To UKJAS (UK & IND) Registration Schemes Of For **BS 16001 SERVICES 2 day internal auditor TRAINING**
- 4) Management Representatives Responsible For Effective Implementation And Execution Of **BS 16001 SERVICES 2 day internal auditor TRAINING** .

e) FACILITIES:

All facility for delegates covering lecture hall, tea and lunch will be arranged by Client or if you are attending the course at Deming Certification Services. Deming Certification institute will arrange the above facility.



f) **COURSE DETAILS:**

Detail program of every days training course will be sent / given on the first day to the delegates on registration.

g) **DURATION:**

BS 16001 SERVICES 2 day internal auditor TRAINING
[Timings: 10.00 am to 6.00 pm]

FEES:

BS 16001 SERVICES 2 day internal auditor TRAINING
Is **Rs 8,500 +18%Gst**

Payment should be made by Cheque / DD in favor of **“Deming Certification Services Pvt Ltd, Mumbai”**

AXIS Bank

BANKERS DETILS FOR EFT/ECS/RTGS/NEFT PAYMENT

Sr. No.	Name	Details
1.	Name of Beneficiary	DEMING CERTIFICATION SERVICES PVT LTD
2.	Name of Bank	Indian Overseas Bank
3.	Bank Branch	Vasai Diwanman Branch, Vishal Nagar VASAI(W)-401202
4.	Bank Branch Code	0001295
5.	Account No	129502000000889
6.	RTGS/NEFT / IFSC Code	IOBA 0001295
7.	Account Type	CURRENT
8.	MICR code	400086009
9.	SWIFT code	IOBAINBB089
10.	Email Id	info@demingcert.com
11.	PAN No.	AVZPS7816G
12.	GST No.	27AVZPS7816G1ZN

We hereby declare that the particulars given above are correct and complete.
Thanking You

Step for Admission:

- 1. Select the course, you want.**
- 2. Choose Classroom/Distance Learning**
- 3. Pay the fees by ECS/RTGS/NEFT to our Indian Overseas Bank**
- 4. Send transaction ID/Deposit Slip along with duly filled Registration form**
- 5. Get Confirmation of your admission by email. Admission is based on first cum first serve basis.**
- 6. Currently Classroom training is only available at Mumbai and your office premises/factory, if there are more than 4 participants in the same city/factory. For outside student, Guest house facility is available of Rs 300/per day in Mumbai depends on seat availability; otherwise all ranges of hotels are available near to our institute.**
- 7. Other cities student, who doesn't want to come Mumbai, can opt for Distance Learning Mode. Syllabus is the same. You will be given course material by email and we will recommend some books, which you can buy. Three month time will be allowed to study the course material and for any doubts and faculty interaction can be done one to one on
Skype is: Deming Certification and whatsapp video call on +91 7979801035 on Sunday between 5.00 to 8 pm. If you want training online we can share presentation on www.googlemeet.com with live presentation. You can attend from any cities around the world.**

- h) VENUE:**
Client Office
Or
Deming Certification Services Pvt Ltd
107/108, Mehta Chambers, Station Road
Vasai (W), Thane (Mumbai)-401202
Email: info@demingcert.com
Tel: +91 8369083940/+91 9322728183

i) NOMINATIONS:

You may send in your nominations to the course co-coordinator, Deming Certification Services Pvt .Ltd, on the Registration form at the following address along with the fees.

Ranjeet Prasad

+91 8369083940

107/108, Mehta Chambers, Station Road

Vasai (W), Thane (Mumbai)-401202

Email: info@demingcert.com

Tel: +91 0250-2341170

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Fees once paid will not be refunded, however it could be adjusted against the next course for the same financial year.

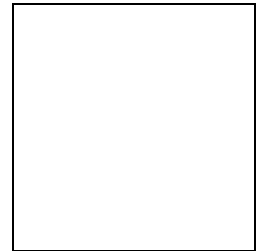
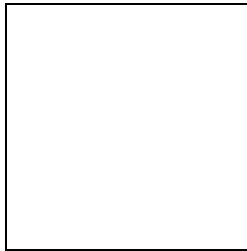
Please send your nomination of the delegated immediately as limited seats are available. Seats are filled on first cum first serve basis.

j) TERMS & CONDITIONS:

- I. Deming Certification Services Pvt Ltd general terms and conditions will be applicable for qualification of personnel.
- II. Minimum candidates per batch should be 04 Number and Maximum should be 25 per batch. **10% discount will be offered for** 04 Number and Maximum should be 25 per batch
- III. Delegate Fees shall be send in advance through cheque / DD in favor of **“Deming Certification Services Pvt Ltd”** payable at Mumbai.
- IV. Deming Certification Services Pvt Ltd will charge Service tax as applicable.
- V. Travel & Subsistence by 3rd AC train or economy class airfare will be charged for faculties on actual to be borne by client in case of course will be conducted in-house at client premises.



REGISTRATION FORM



PERSONAL DATA

Name in Full:

(In Capital Only)

Surname

Name

Father's/Spouse's Name

Name of the Firm & Address.....

Phone No: (With STD Code): Sex:

Mobile No: E-mail:

Date of Birth: Qualification:

Training Course:

Place:

(Signature)

Date:

Name:

PAYMENT MADE BY: Cheque No / Demand Draft No..... Date

Drawn on Bank:

Cheque / Demand Draft Should be drawn in favor of **Deming Certification Services Pvt Ltd** payable at Mumbai, Maharashtra, India.

Note : Fees once paid will not be refunded, however this will be carried forward for the next course during the same financial year

Deming Certification Services Pvt Ltd, 107 Mehta Chambers, Station Road, Vasai (W)
Mumbai-401 202, Tel : +91 0250- 2341170 Fax : Ext. 206 Email: info@demingcert.com

Other Offices : New Delhi, Ludhiana, Baroda, Jaipur, Udaipur, Ahmedabad, Nasik, Pune, Indore, Nagpur, Daman, Kolhapur, Bangalore, Belgaum, Hyderabad, Chennai, Kolkata.