



PRESENTS

Ref IAF-AB/CO/ADM/2024-25/505

**4 DAYS ADVANCE TRAINING PROGRAMME
CLASSROOM & DISTANCE LEARNING COURSE
ISO/IEC 17043 PROFICIENCY TESTING PROVIDER
ACCREDITATION TECHNICAL SERVICES**

Dear Sir,

As is widely known, IAF-AB is conducting various technical courses inviting interested personnel/technocrats for enhancing & fine-tuning of the skill.

IAF-AB organizing **Four Days Advance Training Programme** Classroom & online Training course for ISO/IEC 17043 Proficiency Testing Provider Accreditation Technical Services series management system.

a) ISO INTRODUCTION

The standards published by ISO undergo changes periodically, to reflect the best-suited practices over the changing times. ISO series of standards

For a business unit to successfully set up an ISO/IEC 17043 Proficiency Testing Provider Accreditation Technical Services management systems or get maximum benefits from an established management system, auditors within the organization have to be trained to assess the system ISO/IEC 17043 Proficiency Testing Provider Accreditation Technical Services requirements. They must also be able to assess their suppliers required management system to support own Quality Initiative.

To increase professionalism, quality auditors also seek formal registration with the IAF-AB (UK & INDIA) one of the prerequisites for such registration requires the quality auditors and practitioners to successfully complete an IAF-AB (UK & INDIA) approved auditor training.

b) OBJECTIVE OF THE COURSE:

The objective of the course is to illustrate the importance of the **Four Days Advance Training Programme** role, skills and competency in bearing the ultimate responsibility for the effective performance of the audit team. A practical and intensive course for training quality professionals to External, Internal and manage third and second party audits of an ISO/IEC 17043 Proficiency Testing Provider Accreditation Technical Services Management System.

Course describes how to plan and perform an audit, report findings, conduct opening and closing meetings and establish follow-up action. You will understand by the end of the course how regular auditing by an audit team directed by a competent internal auditor is the foundation of an effective ISO/IEC 17043 Proficiency Testing Provider Accreditation Technical Services Management System. On completion of the course, you will have the

necessary skills and the experience to Internal Audit and manage your own audits. The learning process will include a series of tutorials, exercises, culminating in both practical and written examination. Delegates will be supplied with a bound set of comprehensive course notes.

c) COURSE CONTENTS:

- Introduction to ISO/IEC 17043 Proficiency Testing Provider Accreditation Technical Services Management System
- Vocabulary & understanding definitions
- Introduction to ISO/IEC 17043 Proficiency Testing Provider Accreditation Technical Services- Management System Requirements
- Need for Internal Quality Audits
- Auditing Techniques
- Conducting Internal Quality Audits
- Course Examination with minimum 50% passing marks.

Day 1: Introduction to ISO/IEC 17043 Standards and Accreditation

Session 1: Overview of ISO/IEC 17043

- Scope and purpose of ISO/IEC 17043
- Key definitions and terminologies relevant to proficiency testing
- Importance and benefits of accreditation for proficiency testing providers

Session 2: Understanding ISO/IEC 17043 Requirements

- Detailed breakdown of the management and technical requirements
- Discussion on the role of impartiality, confidentiality, and integrity in proficiency testing
- Overview of types of proficiency testing schemes

Session 3: Accreditation Process

- Steps to achieve and maintain ISO/IEC 17043 accreditation
- Roles and responsibilities of accreditation bodies
- Challenges and common pitfalls in the accreditation journey

Day 2: Quality Management System and Resource Management

Session 4: Establishing a Quality Management System (QMS)

- Key elements of a QMS for proficiency testing providers
- Documentation requirements and quality manual development
- Implementation strategies for an effective QMS

Session 5: Resource Requirements and Personnel Competence

- Defining resource requirements for conducting proficiency testing
- Competence and training needs of personnel involved in proficiency testing
- Establishing training programs to enhance staff competence

Session 6: Risk Management and Continual Improvement

- Identifying risks and opportunities in proficiency testing processes
- Developing a risk management framework aligned with ISO/IEC 17043
- Techniques for promoting a culture of continual improvement

Day 3: Planning and Conducting Proficiency Testing

Session 7: Planning Proficiency Testing Activities

- Key steps in designing proficiency testing schemes

- Selecting appropriate testing methods and criteria
- Developing a testing schedule and participant communication plan

Session 8: Conducting Proficiency Testing

- Procedures for effective implementation of proficiency testing
- Ensuring accuracy and reliability in testing processes
- Managing participant engagement and expectations

Session 9: Data Analysis and Reporting Results

- Techniques for analyzing proficiency testing data
- Understanding statistical methods relevant to proficiency testing
- Reporting results and ensuring participant feedback and follow-up

Day 4: Maintaining Accreditation and Best Practices

Session 10: Internal Audits and Management Reviews

- Planning and conducting internal audits for proficiency testing programs
- The role of management reviews in maintaining compliance
- Developing action plans based on audit findings

Session 11: Handling Nonconformities and Complaints

- Procedures for identifying and managing nonconformities in proficiency testing
- Effective complaints management strategies
- Case studies on resolution and improvement processes

Session 12: Best Practices and Future Trends in Proficiency Testing

- Industry best practices for proficiency testing providers
- Emerging trends and technologies in proficiency testing
- Workshop: Developing a strategic improvement plan for ISO/IEC 17043 compliance

Assessment and Certification

- End-of-course assessment (written or practical evaluation)
- Participants receive a certificate of completion for ISO/IEC 17043 Advanced Training upon passing

Who Should Attend

- Quality managers and personnel involved in proficiency testing
- Accreditation body representatives
- Laboratory managers and technical staff involved in testing
- Anyone interested in understanding and implementing proficiency testing services

For detail of contents refer our website at <https://iaf-ab.org/>

d) WHO SHOULD ATTEND:

- 1) All employees whose work responsibility directly affects ISO/IEC 17043 Proficiency Testing Provider Accreditation Technical Services Body Technical services.
- 2) Those individuals willing to take up external auditing as a future profession by becoming an independent auditor.
- 3) Those who intend to enroll themselves to IAF-AB (UK & INDIA) Registration Schemes of ISO/IEC 17043 Proficiency Testing Provider Accreditation Technical Services Body Technical services.
- 4) Management Representatives responsible for effective implementation and execution of ISO/IEC 17043 Proficiency Testing Provider Accreditation Technical Services Body Technical services.

- e) **FACILITIES:**
All facility for delegates covering lecture hall, tea and lunch will be arranged by Client or if you are attending the course at IAF-AB office. IAF-AB institute will arrange the above facility.
- f) **COURSE DETAILS:**
Detail program of every days training course will be sent / given on the first day to the delegates on registration.
- g) **DURATION:**
Four Days Advance Training program for ISO/IEC 17043 Proficiency Testing
Provider Accreditation Technical Services [Timings: 10.00 am to 6.00 pm]
- FEES:**
- h) **4 Days advance Training program of ISO ISO/IEC 17043 Proficiency Testing
Provider Accreditation Technical Services is Rs 18000+18% GST**
Payment should be made by Cheque / DD in Favor of **“IAF-AB, Mumbai”**



Indian Overseas Bank

BANKERS DETILS FOR EFT/ECS/RTGS/NEFT PAYMENT

Sr. No.	Name	Details
1.	Name of Beneficiary	IAF-AB For (UKJAS Accreditation Pvt Ltd)
2.	Name of Bank	Indian Overseas Bank
3.	Bank Branch	Station Road, Palwal Branch, haryana
4.	Bank Branch Code	1667
5.	Account No	166702000000340
6.	RTGS/NEFT / IFSC Code	IOBA 0001667
7.	SWIFT BIC	IOBAINBB089
8.	Account Type	CURRENT
9.	MICR code	110020106
10.	Email Id	info@iaf-ab.org
11.	PAN No.	AVZPS7816G
12.	GST No.	27AVZPS7816G1ZN

We hereby declare that the particulars given above are correct and complete.
Thanking You

Step for Admission:

1. Select the course, you want.
2. Choose Classroom/Distance Learning
3. Pay the fees by ECS/RTGS/NEFT to our Indian Overseas Bank Account
4. Send transaction ID/Deposit Slip along with duly filled Registration form
5. Get Confirmation of your admission by email. Admission is based on first cum first serve basis.
6. Currently Classroom training is only available at Mumbai and your office premises/factory, if there are more than 4 participants in the same city/factory . For outside student, Guest house facility is available of Rs 300/per day in Mumbai depends on seat availability; otherwise all ranges of hotels are available near to our institute.
7. Other cities student, who doesn't want to come Mumbai, can opt for Distance Learning Mode. Syllabus is the same. You will be given course material by email and we will recommend some books, which you can buy. Three month time will be allowed to study the course material and for any doubts and faculty interaction can be done one to one on skype is: IAF-AB and whatsapp video call on +91 8275879725 on Sunday between 5.00 to 8 pm. If you want training online we can share presentation on www.googlemeet.com with live presentation. You can attend from any cities around the world.

- i) **VENUE:**
Client Office
Or
IAF-AB
B-401, New Om Kaveri CHS Ltd, Nagindaspara,
Next to shiv sena office,
Nalasopara (E), Dist. Palghar – 401209, Maharashtra
Email : info@iaf-ab.org
Tel: +91 0250-2341170/+91 9322728183/+91 8369083940

j) NOMINATIONS:

You may send in your nominations to the course co-coordinator, IAF-AB, on the Registration form at the following address along with the fees.

Ranjeet Prasad

+91 8369083940

B-401, New Om Kaveri CHS Ltd, Nagindaspara,

Next to shiv sena office,

Nalasopara (E), Dist. Palghar – 401209, Mumbai, Maharashtra

Email : info@iaf-ab.org

Tel:+91 0250-2341170

Fees once paid will not be refunded, however it could be adjusted against the next course for the same financial year.

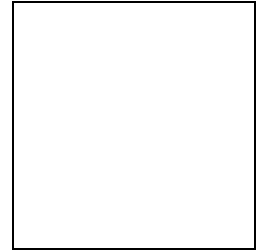
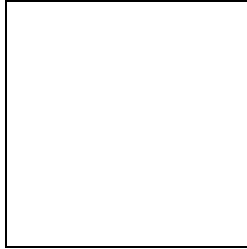
Please send your nomination of the delegated immediately as limited seats are available. Seats are filled on first cum first serve basis.

k) TERMS & CONDITIONS:

- I. IAF-AB general terms and conditions will be applicable for qualification of personnel.
- II. Minimum candidates per batch should be 04 Number and Maximum should be 25 per batch. **10% discount will be offered for** 04 Number and Maximum should be 25 per batch
- III. Delegate Fees shall be send in advance through cheque / DD in favor of “**IAF-AB**” payable at Mumbai.
- IV. IAF-AB will charge Service tax as applicable.
- V. Travel & Subsistence by 3rd AC train or economy class airfare will be charged for faculties on actual to be borne by client in case of course will be conducted in-house at client premises.



REGISTRATION FORM



PERSONAL DATA

Name in Full :
..... (In Capital Only)

Surname Name Father's/Spouse's Name

Name of the Firm & Address.....

.....

Phone No: (With STD Code) : Sex:

Mobile No: E-mail:

Date of Birth: Qualification:

Training Course:

Place: (Signature)

Date : Name:

PAYMENT MADE BY : Cheque No / Demand Draft No..... Date

Drawn on Bank :

Cheque / Demand Draft Should be drawn in favour of **IAF-AB** payable at Mumbai, Maharashtra, India.

Note : Fees once paid will not be refunded, however this will be carried forward for the next course during the same financial year

IAF-AB, B-401, New Om Kaveri CHS Ltd, Nagindaspara, Next to shiv sena office, Nalasopara (E), Dist. Palghar – 401209, Maharashtra

: +91 0250- 2341170 Fax : Extn. 206 Email: info@iaf-ab.org

UK Head Office:

C/O Mr. Garry 54, Glen Garnock avenue, E-14 3BP isle of dogs, London UK. Contact number:- +44 8369083940 email: info@iaf-ab.org