



PRESENTS

Ref IAF-AB/CO/ADM/2024-25/505

**4 DAYS ADVANCE TRAINING PROGRAMME
CLASSROOM & DISTANCE LEARNING COURSE
ISO 44001 : 2017 COLLABORATIVE BUSINESS RELATIONSHIP
MANAGEMENT SYSTEMS TECHNICAL SERVICES**

Dear Sir,

As is widely known, IAF-AB is conducting various technical courses inviting interested personnel/technocrats for enhancing & fine-tuning of the skill.

IAF-AB organizing **Four Days Advance Training Programme** Classroom & online Training course for ISO 44001:2017 Collaborative Business Relationship Management Systems Technical Services series management system.

a) ISO INTRODUCTION

The standards published by ISO undergo changes periodically, to reflect the best-suited practices over the changing times. ISO series of standards

For a business unit to successfully set up an ISO 44001:2017 Collaborative Business Relationship Management Systems Technical Services management systems or get maximum benefits from an established management system, auditors within the organization have to be trained to assess the system ISO 44001:2017 Collaborative Business Relationship Management Systems Technical Services requirements. They must also be able to assess their suppliers required management system to support own Quality Initiative.

To increase professionalism, quality auditors also seek formal registration with the IAF-AB (UK & INDIA) one of the prerequisites for such registration requires the quality auditors and practitioners to successfully complete an IAF-AB (UK & INDIA) approved auditor training.

b) OBJECTIVE OF THE COURSE:

The objective of the course is to illustrate the importance of the **Four Days Advance Training Programme** role, skills and competency in bearing the ultimate responsibility for the effective performance of the audit team. A practical and intensive course for training quality professionals to External, Internal and manage third and second party audits of an ISO 44001:2017 Collaborative Business Relationship Management Systems Technical Services Management System.

Course describes how to plan and perform an audit, report findings, conduct opening and closing meetings and establish follow-up action. You will understand by the end of the course how regular auditing by an audit team directed by a competent internal auditor is the foundation of an effective ISO 44001:2017 Collaborative Business Relationship Management Systems Technical Services

Management System. On completion of the course, you will have the necessary skills and the experience to Internal Audit and manage your own audits. The learning process will include a series of tutorials, exercises, culminating in both practical and written examination. Delegates will be supplied with a bound set of comprehensive course notes.

c) **COURSE CONTENTS:**

- Introduction to ISO 44001:2017 Collaborative Business Relationship Management Systems Technical Services Management System
- Vocabulary & understanding definitions
- Introduction to ISO 44001:2017 Collaborative Business Relationship Management Systems Technical Services- Management System Requirements
- Need for Internal Quality Audits
- Auditing Techniques
- Conducting Internal Quality Audits
- Course Examination with minimum 50% passing marks.

Day 1: Introduction to Collaborative Business Relationships and ISO 44001

Session 1: Overview of Collaborative Business Relationships

- **Defining Collaboration**
 - Importance of collaboration in achieving business objectives.
 - Different forms of collaboration in business settings.

Session 2: Introduction to ISO 44001:2017

- **Understanding ISO 44001**
 - Overview of the standard and its purpose.
 - Key concepts and principles of the ISO 44001 framework.

Session 3: The Benefits of Collaborative Business Relationships

- **Enhancing Value Creation**
 - How collaboration improves innovation and efficiency.
 - Understanding the competitive advantages of collaboration.

Session 4: Framework and Structure of ISO 44001

- **Key Components of the Standard**
 - Core elements of the ISO 44001 framework.
 - Integration with existing management systems.

Group Activity:

- Discuss real-world examples of successful collaborative business relationships and analyze what made them effective.

Day 2: Implementing ISO 44001 in Organizations

Session 5: Setting the Foundation for Collaboration

- **Organizational Culture and Readiness**
 - Assessing the current organizational culture and readiness for collaboration.
 - Strategies to foster a collaborative culture.

Session 6: Leadership and Governance in Collaboration

- **Role of Leadership**
 - The importance of leadership commitment in fostering collaboration.
 - Governance structures that support collaborative efforts.

Session 7: Establishing Collaborative Relationships

- **Identifying Stakeholders**

- Techniques for stakeholder identification and analysis.
- **Building Trust and Mutual Understanding**
 - Key practices for building trust and aligning interests among partners.

Session 8: Communication Strategies

- **Effective Communication in Collaboration**
 - Importance of clear communication and information sharing.
 - Tools and methods for effective stakeholder communication.

Group Activity:

- Participants will create a stakeholder map for a collaborative project and identify strategies for engagement.

Day 3: Managing and Sustaining Collaborative Relationships

Session 9: Performance Measurement and Management

- **KPIs for Collaborative Relationships**
 - Defining key performance indicators (KPIs) to measure collaboration success.
 - Techniques for monitoring and evaluating collaborative performance.

Session 10: Risk Management in Collaborative Relationships

- **Identifying and Assessing Risks**
 - Common risks associated with collaborative business relationships.
 - Developing risk management plans to mitigate potential issues.

Session 11: Continuous Improvement

- **Strategies for Continuous Improvement**
 - Tools for assessing and enhancing collaborative processes.
 - Techniques for gathering feedback and implementing changes.

Session 12: Case Studies of Collaborative Success

- **Learning from Best Practices**
 - Review of case studies where ISO 44001 has been successfully implemented.
 - Lessons learned and challenges overcome.

Group Activity:

- Analyze a case study on a collaborative relationship and present findings on the strategies used and outcomes achieved.

Day 4: Strategic Planning and Future Trends in Collaboration

Session 13: Strategic Planning for Collaboration

- **Developing a Collaborative Strategy**
 - Key components of a strategic plan for collaboration.
 - Aligning collaboration with organizational objectives.

Session 14: Technology and Collaboration

- **Tools and Technologies Supporting Collaboration**
 - Overview of technology platforms that facilitate collaborative work.
 - Evaluating the role of digital tools in enhancing collaboration.

Session 15: Future Trends in Collaborative Business Relationships

- **Emerging Trends**
 - Innovations in collaborative practices and their implications.
 - The future of collaboration in a rapidly changing business landscape.

Session 16: Course Review and Action Planning

- **Recap of Key Learnings**
 - Summary of the major topics covered in the training.
- **Personal Action Plans**

- Participants will develop individual action plans for implementing ISO 44001 principles in their organizations.

Session 17: Certification of Completion

- **Issuing Certificates**
 - Participants receive certificates of completion for the training program.
- **Networking Opportunities**
 - Facilitating networking among participants for future collaboration.

Learning Outcomes:

By the end of this training, participants will:

- Understand the principles and requirements of ISO 44001:2017.
- Be equipped to establish and manage collaborative business relationships effectively.
- Develop strategies for performance measurement and continuous improvement.
- Prepare for the implementation of collaborative practices in their organizations.

Delivery Method:

- **Classroom Training:** Interactive lectures, discussions, group activities, and case studies.
- **Distance Learning:** Online lectures, downloadable materials, quizzes, and discussion forums.

Materials Provided:

- Course manual covering ISO 44001 requirements, implementation strategies, and case studies.
- Templates for stakeholder analysis, risk management, and performance measurement.
- Certificate of completion for participants.

This training program aims to provide participants with the advanced knowledge and practical skills needed to implement ISO 44001:2017 standards, fostering effective and sustainable collaborative business relationships in their organizations.

For detail of contents refer our website at <https://iaf-ab.org/>

d) WHO SHOULD ATTEND:

- 1) All employees whose work responsibility directly affects ISO 44001:2017 Collaborative Business Relationship Management Systems Technical Services.
- 2) Those individuals willing to take up external auditing as a future profession by becoming an independent auditor.
- 3) Those who intend to enroll themselves to IAF-AB (UK & INDIA) Registration Schemes of ISO 44001:2017 Collaborative Business Relationship Management Systems Technical Services.
- 4) Management Representatives responsible for effective implementation and execution of ISO 44001:2017 Collaborative Business Relationship Management Systems Technical Services.

e) FACILITIES:

All facility for delegates covering lecture hall, tea and lunch will be arranged by Client or if you are attending the course at IAF-AB office. IAF-AB institute will arrange the above facility.

f) COURSE DETAILS:

Detail program of every days training course will be sent / given on the first day to the delegates on registration.

g) DURATION:
Four days Advance Training program for ISO 44001:2017 Collaborative Business Relationship Management Systems Technical Services [Timings: 10.00 am to 6.00 pm]

FEES:
h) 4 Days Advance Training program of ISO ISO 44001:2017 Collaborative Business Relationship Management Systems Technical Services is Rs 18000+18%GST

Payment should be made by Cheque / DD in Favor of **“IAF-AB, Mumbai”**



Indian Overseas Bank

BANKERS DETILS FOR EFT/ECS/RTGS/NEFT PAYMENT

Sr. No.	Name	Details
1.	Name of Beneficiary	IAF-AB For (UKJAS Accreditation Pvt Ltd)
2.	Name of Bank	Indian Overseas Bank
3.	Bank Branch	Station Road, Palwal Branch, haryana
4.	Bank Branch Code	1667
5.	Account No	166702000000340
6.	RTGS/NEFT / IFSC Code	IOBA 0001667
7.	SWIFT BIC	IOBAINBB089
8.	Account Type	CURRENT
9.	MICR code	110020106
10.	Email Id	info@iaf-ab.org
11.	PAN No.	AVZPS7816G
12.	GST No.	27AVZPS7816G1ZN

We hereby declare that the particulars given above are correct and complete.
Thanking You

Step for Admission:

1. Select the course, you want.
2. Choose Classroom/Distance Learning
3. Pay the fees by ECS/RTGS/NEFT to our Indian Overseas Bank Account
4. Send transaction ID/Deposit Slip along with duly filled Registration form
5. Get Confirmation of your admission by email. Admission is based on first cum first serve basis.
6. Currently Classroom training is only available at Mumbai and your office premises/factory, if there are more than 4 participants in the same city/factory . For outside student, Guest house facility is available of Rs 300/per day in Mumbai depends on seat availability; otherwise all ranges of hotels are available near to our institute.
7. Other cities student, who doesn't want to come Mumbai, can opt for Distance Learning Mode. Syllabus is the same. You will be given course material by email and we will recommend some books, which you can buy. Three month time will be allowed to study the course material and for any doubts and faculty interaction can be done one to one on skype is: IAF-AB and whatsapp video call on +91 8275879725 on Sunday between 5.00 to 8 pm. If you want training online we can share presentation on www.googlemeet.com with live presentation. You can attend from any cities around the world.

- i) **VENUE:**
Client Office
Or
IAF-AB
B-401, New Om Kaveri CHS Ltd, Nagindaspara,
Next to shiv sena office,
Nalasopara (E), Dist. Palghar – 401209, Maharashtra
Email : info@iaf-ab.org
Tel: +91 0250-2341170/+91 9322728183/+91 8369083940

j) NOMINATIONS:

You may send in your nominations to the course co-coordinator, IAF-AB, on the Registration form at the following address along with the fees.

Ranjeet Prasad

+91 8369083940

B-401, New Om Kaveri CHS Ltd, Nagindaspara,

Next to shiv sena office,

Nalasopara (E), Dist. Palghar – 401209, Mumbai, Maharashtra

Email : info@iaf-ab.org

Tel:+91 0250-2341170

Fees once paid will not be refunded, however it could be adjusted against the next course for the same financial year.

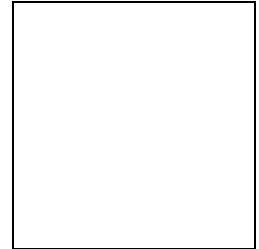
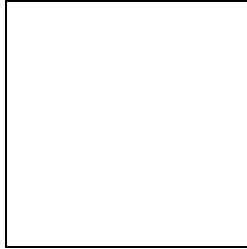
Please send your nomination of the delegated immediately as limited seats are available. Seats are filled on first cum first serve basis.

k) TERMS & CONDITIONS:

- I. IAF-AB general terms and conditions will be applicable for qualification of personnel.
- II. Minimum candidates per batch should be 04 Number and Maximum should be 25 per batch. **10% discount will be offered for** 04 Number and Maximum should be 25 per batch.
- III. Delegate Fees shall be send in advance through cheque / DD in favor of **“IAF-AB”** payable at Mumbai.
- IV. IAF-AB will charge Service tax as applicable.
- V. Travel & Subsistence by 3rd AC train or economy class airfare will be charged for faculties on actual to be borne by client in case of course will be conducted in-house at client premises.



REGISTRATION FORM



PERSONAL DATA

Name in Full :
..... (In Capital Only)

Surname Name Father's/Spouse's Name

Name of the Firm & Address.....
.....

Phone No: (With STD Code) : Sex:

Mobile No: E-mail:

Date of Birth: Qualification:

Training Course:

Place: (Signature)

Date : Name:

PAYMENT MADE BY : Cheque No / Demand Draft No..... Date

Drawn on Bank :

Cheque / Demand Draft Should be drawn in favour of **IAF-AB** payable at Mumbai, Maharashtra, India.

Note : Fees once paid will not be refunded, however this will be carried forward for the next course during the same financial year

IAF-AB, B-401, New Om Kaveri CHS Ltd, Nagindaspara, Next to shiv sena office, Nalasopara (E), Dist. Palghar – 401209, Maharashtra

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UK Head Office:

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